



To Parish Councillors, members of the public and press.

Members are hereby summoned and notice is given that the **Parish Council Meeting** will be held in the **Newington Room at Newington Village Hall on Tuesday 28 June 2022 at 7pm**, when it is proposed to transact the following business:

**1. COUNCILLOR VACANCIES**

**2. APOLOGIES FOR ABSENCE**

To receive and accept apologies for absence

**3. DECLARATIONS OF INTEREST**

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Newington Parish Council Code of Conduct for Members and by the Localism Act 2011.

**4. MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON 31 MAY 2022**

To consider the minutes of the meetings and if in order sign as a true record

**5. MATTERS ARISING FROM THE MINUTES**

**6. PUBLIC QUESTION TIME**

This is a concessionary short session and will be limited to fifteen minutes. Three minutes per person will be allowed initially and only if time permits will further comments be heard.

**7. VISITORS**

i. Borough Councillors

ii. County Councillor

**8. PLANNING**

i. To receive the minutes of the Planning Committee meeting held on 17 June 2022

ii. To receive an update

iii. Ref: 22/502093/FULL

Address: 37 Bull Lane Newington Sittingbourne Kent ME9 7LT

Proposal: Installation of vehicle hardstanding, a dropped kerb and crossover.

**9. AMENITIES COMMITTEE**

i. To receive the minutes of the Amenities Committee meeting held on 24 May 2022 and consider the recommendations

ii. Facilities Management Annual Risk Assessment

**10. SWALE BOROUGH COUNCIL LAND AT CAR PARK TRACK ENTRANCE**

To consider adopting the land

**11. ALLOTMENTS**

**12. VILLAGE VOICE AND MEDIA**

**13. FINANCE**

i. Cheque list: to consider invoices for payment

ii. Statement of Internal Control

iii. Annual Governance Statement- To agree the statement

iv. Annual Return for Year End 31 March 2022- To receive and to consider the adoption of end of year return

v. Independent Internal Auditor's report

vi. Any other finance matter received by 28 June 2022

**14. ADMINISTRATION**

i. To adopt a Co-option Policy

**15. CHURCHYARD AND CEMETERY**

To receive an update

**16. HIGHWAYS**

To receive an update

**17. STREET LIGHTING**

To receive an update

**18. ENVIRONMENT**

To receive an update

**19. REPORTS FROM MEMBERS**

To receive reports from Members on KALC; Village Hall, School Governor; Meetings.

**20. CORRESPONDENCE**

**21. ANY OTHER BUSINESS**– This for information only and no decision can be made on items raised.

**Date of next meeting: Tuesday 26 July 2022 at 7pm**

*Wendy Licence*

Clerk to Newington Parish Council

Date: 22 June 2022

**To help keep loved ones safe, please DO NOT attend the meeting if you have COVID-19 or have symptoms. Questions and comments can be sent to the Clerk to be raised at the meeting.**

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.