



Parish

Council

To Parish Councillors, members of the public and press.

Members are hereby summoned and notice is given that the **Meeting of the Parish Council** will be held remotely on **Tuesday 28 July 2020** at **7pm** when it is proposed to transact the following business:

1. ELECTION OF CHAIRMAN

2. COUNCILLOR VACANCY

3. APOLOGIES FOR ABSENCE

To receive and accept apologies for absence

4. DECLARATIONS OF INTEREST

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Newington Parish Council Code of Conduct for Members and by the Localism Act 2011.

(i) The nature as well as the existence of any such interest must be declared. After declaring a Disclosable Pecuniary Interest, the Member must leave the meeting and not take part in the discussion or vote. This applies even if there is provision for public speaking.

5. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 30 JUNE 2020

To consider the minutes of the meetings and if in order sign as a true record

6. MATTERS ARISING FROM THE MINUTES

7. PUBLIC QUESTION TIME

This is a concessionary short session and will be limited to ten minutes. Five minutes per person will be allowed initially and only if time permits will further comments be heard.

8. VISITORS

i. Borough Councillors

ii. County Councillor

9. PLANNING

i. To receive an update

ii. Ref: 20/502607/FULL London Road Café, 1 Hartlip Hill, Hartlip ME9 7NZ

Proposal: Erection of a single storey side extension to create a new takeaway (Class A5).

10. AMENITIES COMMITTEE

i. To receive the minutes of the Amenities Committee meeting held on 21 July 2020 and consider the recommendations

ii. Facilities Management Annual Risk Assessment

iii. Play Area project- to receive an update

iv. To consider re-opening the Pavilion

v. Pavilion COVID-19 Risk Assessment

11. VILLAGE VOICE AND MEDIA

To receive an update

12. FINANCE

i. To receive end of year finance report

ii. Cheque list: to consider invoices for payment

iii. Annual Governance Statement- To agree the statement

iv. Annual Return for Year End 31 March 2020- To receive and to consider the adoption of end of year return

v. Independent Internal Auditor's report

vi. Any other finance matter received by 28 July 2020

13. ADMINISTRATION

i. Statement of Internal Control

ii. Risk Assessment

14. CHURCHYARD AND CEMETERY

To receive an update of the Churchyard and Cemetery

15. HIGHWAYS

i. To receive an update of roads and pavements

ii. Parish Highway Improvement Plan

16. STREET LIGHTING

To receive an update

17. REPORTS FROM MEMBERS

To receive reports from Members on KALC; Village Hall, School Governor; Meetings.

18. CORRESPONDENCE

19. ANY OTHER BUSINESS– This for information only and no decision can be made on items raised.

Date of next meeting: Tuesday 25 August 2020

Wendy Licence

Clerk to Newington Parish Council

Date: 23 July 2020

Under the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) Regulations 2020, Local Authorities are permitted to conduct meetings remotely during the Government period of lockdown.

Please contact the Clerk for login details for this meeting

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.