

NEWINGTON PARISH COUNCIL

Minutes of the Parish Council Meeting held virtually on 28 April 2020

Present: Cllr Debbie Haigh (Chair), Cllr Tony Mould (Vice Chairman), Cllr Richard Geldard, Cllr Steve Godmon, Cllr Stephen Harvey, Cllr Elaine Jackson, Cllr Eric Layer, Cllr James Morgan and Cllr Richard Palmer; and Mrs Wendy Licence (Clerk).

Also present was County Councillor Mike Whiting.

1. APOLOGIES FOR ABSENCE

Apologies had been received from Cllr Ryan Condron (work); apologies accepted.

Apologies had been received from Ward Member Alan Horton; apologies noted.

2. DECLARATIONS OF INTEREST

None were declared.

3. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 31 MARCH 2020

Cllr Haigh **PROPOSED** to accept the minutes of the meeting held on 31 March 2020 as a true record; **SECONDED** by Cllr Palmer: **AGREED UNANIMOUSLY**. Cllr Haigh will sign the minutes as a true record of the meeting at the next physical Council meeting.

4. MATTERS ARISING FROM THE MINUTES

Internet banking

Cllr Haigh said the Council has agreed that only certain Councillors can release payments online and all Councillors can sign cheques, however, Unity Bank says that those authorised to sign cheques can also release online payments.

Cllr Jackson said there could be a limit to the amount of transfer and this would be another safety net.

Cllr Haigh **PROPOSED** that only the Finance Committee members, excluding the Chair of the Council, and Cllr Mould and Cllr Layer be authorised to release payments, even though all Councillors can do this although the Council recognises that this is set up to use Unity Bank; **SECONDED** by Cllr Layer; **AGREED UNANIMOUSLY**.

4. PUBLIC TIME

No members of the public had requested to join the meeting.

5. VISITORS

KCCllr Whiting had sent the following report:

Can I start by offering my sincere thanks to everyone who is volunteering or helping in whatever way they can to look after their communities. This dreadful virus is wreaking havoc for business, for families and, of course, is having a devastating effect on those who have lost their loved ones.

Help from parishes and parish councillors locally includes food and medicine deliveries to those shielding or isolating, a village pop-up shop and delivering advice leaflets to those who cannot access information online, which is really important. This is a tremendous effort by all concerned. The support you are offering your parishioners is vital and, I know, very gratefully received.

KCC is maintaining its front-line services best it can, and for example, has ordered over one million items of PPE for care workers and others on top of what government has provided. It is also providing support for business owners looking for advice about the very many government packages of help, and is working with the Districts and boroughs to signpost people to the help they need via the Kent Together scheme. I must congratulate Swale on how quickly it has been able to step up to spend the tens of

millions made available by government to support the community through its Community Hub and through business grants and business rate relief.

KCC has started work to look to the future and to have an economic recovery plan for Kent, so that we are best placed to get things back to normal as quickly as possible once restrictions are lifted. That is a huge piece of work and will need to include government at all levels, including of course Parishes, if it is to be successful. More as I get it.

Locally, I am pleased to have been able to source hand sanitiser from a local company. Both Borden and Hartlip have asked for supplies to distribute to those in need of it in their areas. I am able to use my KCC grant money to reimburse in full any cost to those parishes. If others would like to get involved then please let me know. If you have another community project that might benefit from grant funding then please let me know as soon as possible.

I am aware of concerns over fly-tipping. As always, the vast majority of this is being done by criminals, not law-abiding householders. Overall, I understand Swale's figure for flytipping incidents is less year on year than it was in 2019, however, any fly tipping is of concern. I have raised this at KCC and asked when it will be possible to re-open the Household Waste sites. I attach a briefing note from KCC on this, for your information. Currently KCC staff are assisting Swale in ensuring the roadside collections can continue, which is the Government's priority, and that the county's waste transfer sites are kept open. These transfer sites are where the waste collected from green, brown and blue bins at the roadside is taken, so it is vital these services are maintained. I have been told that KCC will open the waste sites as soon as it can, but is waiting on further advice from government. Meanwhile, my advice to everyone remains the same. If you are employing people to take waste away then please check they are fully licensed with the Environment Agency. This can be done at <https://environment.data.gov.uk/public-register/view/searchwaste-carriers-brokers>. Using an unlicensed carrier can result in large fines for householders.

The gas works on the A2 have caused less problems than anticipated due to the very low traffic levels. However, a number of HGVs have been minded to ignore the ban on using the A2 and the lanes either side. I have reported a number of incidents to the police, but they tell me generally the number of reports has been much lower than they anticipated. Breach Lane in Lower Halstow, School Lane in Iwade and Wormdale Hill/Bull Lane and Playstool in Newington seem to have been hardest hit, but, as I say, with far fewer incidents than during the last closure.

The main works in the High Street Newington finished a week early and the road reopened to cars and light vehicles last week. However, it remains closed to HGVs, though I understand works will be completed and the road fully reopened in about a week.

Coronavirus pandemic is certainly dominating all that we do at the moment. The government's strategy to save lives must be the right one and it means the lockdown might continue for some time to come.

Thank you again for all you are doing for your communities, please do not hesitate to contact me if I can help in any way. Stay safe.

KCCllr Whiting informed the Council that he can source hand sanitiser and that he can make a grant of up to £500 to the Parish Council to purchase some.

Cllr Mould asked if KCCllr Whiting would like to have an article in the Village Voice which will be an online edition.

KCCllr Whiting said he will precis items from his report and also updates from Kent County Council which would be of interest to residents.

Cllr Harvey said the SGN A2 roadworks went better than feared, possibly because of the lockdown and there being less traffic on the roads, and that he would like a review as there were still things which were less than perfect. There were things which had been agreed at the meeting last August which had not been implemented. The mess which had been left at the end of Orchard Drive from previous works still has not been rectified.

KCCllr Whiting said a meeting would be beneficial. The works in the High Street finished a week early and it is hoped the works will be completed and the road fully reopened in about a week.

Cllr Haigh thanked KCCllr Whiting for his report.

KCCllr Whiting left the meeting.

Cllr Jackson **PROPOSED** that the Parish Council purchase small bottles of sanitiser up to £500, and obtain a grant from KCCllr Whiting. The sanitiser to be given to the volunteers helping the Community Hub and any surplus be given to the pharmacy to be given to residents who qualify for free prescriptions; **SECONDED** by Cllr Haigh: **AGREED UNANIMOUSLY**.
ACTION: Clerk to obtain details and place order.

SBCllr Horton was unable to attend the meeting and sent the following report:

It has generally been quiet this month for 'normal' Councillor business, especially as we and the public observe social distancing guidelines however, there has been a steady flow of COVID-19 related enquiries that seem to fit into two broad categories. The first of which has two groups in, the public and businesses;

The first category which seems to have largely settled now has been from residents who believe they should be part of the Government 'shielded' cohort, most usually because they fit the initially announced criteria, but then found they were outside the revised criteria when it was actually published. Many spoke with their Doctors or went to the Government hub and were then included in the second tranche on the Government shielded list. A large number of the 3500 on the shielded list in Swale do not need assistance, they have the financial security and resources, together with family to enable them to cope perfectly well with the need to shield for at least 12 weeks. Some, however, do not have that security and the focus has been on getting them into the system so they can be appropriately supported. The system is now functioning reasonably well and whilst there is a steady stream of those who appear to have fallen through the cracks, overall, the residents who need help are getting it.

The second group in this first category are those business owners who are eligible for support, there has been some contact with these but considerably less than individuals require shielding advice/assistance. Swale is progressing Business help promptly and has paid out a considerable sum in support, the difficulty appears to be getting the businesses to come forward in the first place.

The next group of calls have been from those seeking to enjoy the countryside while they take their one bit of exercise a day, usually about finding an obstruction on a footpath, or fly-tipping, or sadly far more frequently from those who own the bit of countryside being enjoyed! There appears to be a disrespectful few who deem it their absolute right to walk anywhere, look into anything that catches their eye, and pay no heed whatsoever to signs that indicate the land is private. Examples include people walking through farmers private gardens, entering barns, wandering through orchards and so on. A primary concern for the rural community is that they are usually socially distanced anyway, and this 'invasion' is putting them at increased risk and secondly there are concerns that some of the individuals have less than honest intent as they poke about. There have been several reports of valves opened on irrigation systems, equipment stolen or vandalised, crops trampled and so on.

Finally, the only bit of regular business that appears to have continued unabated, somewhat surprisingly perhaps is planning applications which I think may be busier than normal. I assumed the initial rush was agents confined to home clearing their administrative load, however, there now appears to be a growing trend for more applications, perhaps it is that COVID-19 has put any thought of moving house to bed and an extension etc is clearly a better option in these uncertain times, or the applicants have suddenly got the time to finally get around to it! At the other end of the scale it may be developers seeing this as an ideal opportunity to slip something through without the usual public attention and scrutiny, possibly buoyed up by the continued slippage of Swale's five-year supply.

I am happy to take calls if I can help further

Cllr Haigh thanked SBCllr Horton in his absence for his informative report.

SBCllr Palmer had submitted the following report:

Electric Fence Iwade Road Newington

Raised with Swale Borough Council who at first said they had now powers to investigate however following a discussion with Council's Health & Safety Team as it was installed by a fencing company it can be investigated under regulation 5/6 of the Health and Safety at Work Act 1974 but the enforcing authority is the Health & Safety Executive and a complaint, via Swale Borough Council, has been raised with the Health & Safety Executive.

Excessive Dog mess Monkey Island

Swale Borough Council is investigating

Garden full of rubbish

Resident raised a concern about excessive garden rubbish next door to them. I did visit the site. I tend to agree with the resident. The complaining resident has a very neat and tidy garden which they obviously have put in time, hard work and money unfortunately Swale Borough Council stated that the garden complained about has made some improvements and Swale Borough Council does not feel that can take action. It is compounded that one resident has a lovely garden.

Resident suffering sewage problems

A neighbour of a resident contacts me explain that his neighbour suffers backing up of sewage and that this has been going on for thirty years. I contact the CEO team at Southern Water. The matter was sorted, and corrective work undertaken plus an amount knocked off their bill. Until I saw the letter, I was sceptical years of sewage problems, but it has been going on for that length of time.

Acacia Tree front of Vicarage Court.

This was raised with me that a resident had complained to Swale Borough Council, but no action appears to have been taken. It is being investigated and a site visit was carried out on the 12 December 2019. No decision yet has been taken on what action Swale Borough Council Enforcement will take if any. The resident raised the issue in November 2019.

Fly Tipping Pear Tree Walk

Reported to Swale Borough Council and has been removed.

SBCllr Palmer further reported that the garden waste collections are going well and bulky collections have started again. Following the flooding issues in Church Lane, a camera has surveyed the pipes which are in order but it also found another pipe which they did not know about and this will be investigated. Planning Enforcement has said there appears to have been an offence in cutting down the acacia tree in front of Vicarage Court and a decision whether or not to prosecute has to be made. They are reluctant to prosecute as this was colleagues of Council and they do not usually take action. My view is that whether it is a private individual or another Council, we are all equal under the law and they should prosecute. This has to go to the head of Planning and to the Planning Committee to decide whether there should be a prosecution.

Cllr Haigh thanked SBCllr Palmer for his informative report.

PCSO John Cork was unable to attend the meeting and sent the following report:

1. *Vehicle window broken, smashed in Playstool Road.*
2. *Van broken into and tools stolen from the building site High Street, Newington .03/04/2020*
3. *Youths on a dirt bike and moped riding around Callaway Lane. Patrols attended and bikes has left. 23/03/20*
4. *Moat Cottage report about the electric fence surrounding the pond. Police attended and checked the area and noted that there are enough signs warning that there is an electric fence.*
5. *Gate to the recreation ground has been locked by the neighbour because of COVID-19 who has placed a sign on the fence with instructions.*
6. *COVID-19 reports that the Bull Inn was breaking the rules. Police attended and checked the pub with no breaches.*
7. *Reports of traffic problems with vehicles driving the wrong way down Callaway lane towards the A2. Myself patrolled the area and turned a few vehicles away.*
8. *Reports of vehicles driving the wrong way along Wormdale Hill.*

Cllr Haigh thanked PCSO Cork, in his absence, for his report.

Community Warden Georgina Springall was unable to attend the meeting and sent the following report:

- 1) *Involved in setting up Newington help hub with resident, the Vicar and Cllr Palmer to assist our elderly/vulnerable residents as necessary.*

- 2) *Computer and folders stolen from Newington Enterprise centre – Police aware.*
- 3) *Youths playing football (before lockdown put in place) on the Bramley Close green – monitoring area.*
- 4) *Aggressive dogs getting through damaged fence which borders footpath ZR45 (leads from Boxted Lane to outskirts of Lower Halstow) and terrorising walking residents – Reported to Swale Borough Council.*
- 5) *Youths making small fires in picnic area at Recreation Ground – Monitoring area, it has ceased.*
- 6) *Concerns regarding play area still open to children who have been seen playing on it – Reported to Clerk. Also advise zipwire taken down as youths have been playing on this.*
- 7) *Three vehicles speeding down track to Recreation Ground, spinning around in car park and playing loud music. Several male occupants got out and started playing football. Residents phoned police who attended and made them leave. Police advised gate to be permanently locked at this time as other vehicles with youths have been seen driving down there – Reported to Clerk.*
- 8) *Visible presence around whole village and phone calls made to elderly/vulnerable residents.*
- 9) *Fly tipping on High Oak Hill, Iwade Road – Reported to Swale Borough Council.*
- 10) *Vehicles travelling wrong way down Bull Lane from Danaway, ignoring No Entry signs – Discussed with traffic management team on High Street.*
- 11) *Excessive dog fouling on pavement in Playstool Road/ Frank Apps Close – Delivered Swale Borough Council “dog fouling” letters to surrounding houses. Monitoring area.*
- 12) *Dog running out of residence Keycol Hill area and worrying dog walkers – Reported to Swale Borough Council.*
- 13) *Youths in Bull Lane regularly breaking Covid-19 regulations – Reported to PCSO John Cork.*
- 14) *Neighbour dispute regarding loud music – Reported to Optivo housing agency.*
- 15) *Two chickens and feeders stolen from small holding in Wardwell Lane – Police aware.*
- 16) *Inconsistent road management during re-surfacing of High Street. Numerous vehicles, including an ambulance having to turn around as no access from Church Lane and Bull Lane to High Street at irregular times. I was also told by workmen that these side roads would be closed for two day – Contacted KCC Highways to put out early road closure warning signs, which they didn't.*
- 17) *Two large areas of fly tipping side of Iwade Road – Reported to Swale Borough Council.*
- 18) *Residents objecting, due to health and safety, live electric fence surrounding the garden/ moat area outside Moat Cottage. Several dogs, one nearly died, receiving shocks. – Complaint reported to KCC Highways who attended and stated that wire was 1.5 metres from public highway.*
- 19) *Neighbour dispute – Police attended.*

Cllr Haigh thanked Ms Springall, in her absence, for her report.

Cllr Haigh thanked Cllr Jackson for attending the Recreation Ground and securing the gates to the play area again.

Cllr Jackson said the gates are still closed and the Clerk has printed and laminated signs.

6. PLANNING

i. To consider the minutes of the meeting held on 9 April 2020 and if in order accept as a true record and sign as a true record when restrictions are lifted.

Cllr Harvey **PROPOSED** to accept the minutes of the Planning Committee meeting held on 9 April 2020 as a true record; **SECONDED** by Cllr Haigh: **AGREED UNANIMOUSLY**. Cllr Harvey will sign the minutes as a true record of the meeting at the next physical Council meeting.

ii. To receive an update

Ref: 20/501742/FULL

Address: 3 Red Robin Cottages Callaways Lane Newington Sittingbourne Kent ME9 7LU

Proposal: Demolition of existing bathroom and erection of a front porch and a part single storey, part two storey rear extension, to form dining room and bedroom. Internal alterations to form family bathroom (resubmission of 19/505848/FULL)

Cllr Harvey informed members that the Council has an extension of time so the application can be considered at the May meeting.

Ref: 20/501475/FULL Address: Land Rear of Eden Meadow, High Street Newington
Proposal: Erection of 40 No. residential dwellings including affordable housing and associated car parking, hardstanding, landscaping and open spaces, infrastructure including SuDs and earthworks accessed from the existing junction serving Eden Meadow from the A2 High Street
Cllr Harvey said a decision is yet to be made.

Ref: 20/500866/LAWPRO 3 Red Robin Cottages, Callaways Lane, Newington ME9 7LU
Lawful Development Certificate for information only
Application permitted Thursday 2 April 2020

Appeal to the Planning Inspectorate

Ref: 19/502206/FULL Address: 61 Playstool Road, Newington ME9 7NL
Proposal: Retrospective application for the erection of a first-floor rear extension, loft extension and lean to roof at front and side of dwelling (resubmission of 18/502531/FULL).
Cllr Harvey said the Planning Enforcement officer has said no action has been taken yet following the dismissal of the appeal. This is partly due to the current situation with COVID-19 as it will involve the partial demolition of the building, some of the work will have to be carried out inside and you cannot have builders inside the house at the moment.

Ref: 19/505596/FULL Address: Land Rear of 148 High Street Newington, ME9 7JH
Proposal: Conversion of former agricultural barn and associated lightweight structure to a dwelling house with furniture restoration workshop and home office, associated storage, car parking and access driveway (Resubmission of 19/504153/FULL).
Cllr Harvey said a decision from the Planning Inspector is awaited.

Ref: 20/500540/FULL Address: 19 The Willows, Newington ME9 7LS
Proposal: Demolition of existing garage and erection of a part first floor, part two storey side extension, including creation of a new vehicular access to side.
Cllr Harvey reported the application has been refused by the Planning Inspector.

Ref: 19/505786/FULL Address: 53-57 High Street, Newington ME9 7JJ
Proposal: Conversion of existing ground floor restaurant and first floor accommodation to create 5no. flats, together with two storey side and rear extension, demolition of existing rear porch, new fenestration, roof alterations and installation of glazed balustrade and associated internal alterations.
Application: 19/505787/LBC
Proposal: Listed Building Consent for internal alterations to existing ground floor restaurant and first floor accommodation to create 5no. flats, together with two storey side/rear extension, demolition of existing rear porch, new fenestration, roof alterations and installation of glazed balustrade.
Cllr Harvey said a decision is yet to be made on these applications.

Ref: 19/504673/FULL The Co-operative Group, 35-37 High Street, ME9 7JR
Proposal: Replace existing recessed auto swing door with new automatic sliding entrance door to shop front and painting existing shopfront grey in colour.
Cllr Harvey said no work has taken place on the frontage.

Ref: 19/503528/FULL Address: The Vicarage, Church Lane, Newington, ME9 7JU
Proposal: Demolition of existing garage, outbuilding and boundary wall. Erection of 3no. detached, three-bedroom dwellings with associated landscaping, parking and access.

Cllr Harvey reported that a decision is yet to be made and additional information has been requested by Kent Ecology, some of which cannot be done until next month.

Ref: 19/503737/SUB Address: Land Adjacent to 5 The Tracies Newington ME9 7TQ

Proposal: Submission of Details to Discharge Condition 4, 5, 6,7,10,15 (From application 18/505315/FULL: Erection of 5no. detached houses with associated access and parking including detached carport to Plot 2.

Cllr Harvey informed Members that the application has been approved.

Ref: SW/16/507594/RVAR (KCC/SW/0526/2018)

Paradise Farm, Lower Hartlip Road, Hartlip, Sittingbourne ME9 7SR

Cllr Harvey said that work will start when the road works have been completed.

Ref: 18/500767/FULL Newington Working Mens Club, High Street, ME9 7JL

Proposal: Variation of Condition 2 and removal of Condition 11 of application 17/504342/FULL (Retrospective demolition of former Working Mens Club and erection of 9no. dwellings and 1no. maisonette together with carports for garaging of cars (Revised scheme). (Vary Condition 2 to include reference to 'Titan-Sonair' ventilation system to bedrooms and dining room fronting the high street.)

Cllr Harvey reported that no action will be taken until national restrictions have been lifted.

Ref: 17/505711/HYBRID Address: Land at Wises Lane Borden Kent ME10 1GD

Proposal: Hybrid planning application with outline planning permission (all matters reserved except for access) sought for up to 595 dwellings including affordable housing; a two-form entry primary school with associated outdoor space and vehicle parking; local facilities comprising a Class A1 retail store of up to 480 sq m GIA and up to 560sqm GIA of "flexible use" floorspace that can be used for one or more of the following uses - A1 (retail), A2 (financial and professional services), A3 (restaurants and cafes), D1 (non-residential institutions); a rugby clubhouse / community building of up to 375 sq m GIA, three standard RFU sports pitches and associated vehicle parking; a link road between Borden Lane and Chestnut Street / A249; allotments; and formal and informal open space incorporating SuDS, new planting / landscaping and ecological enhancement works. Full planning permission is sought for the erection of 80 dwellings including affordable housing, open space, associated access / roads, vehicle parking, associated services, infrastructure, landscaping and associated SuDS. For clarity - the total number of dwellings proposed across the site is up to 675 -

Cllr Harvey said that a decision will be issued on or before 18 May 2020

Ref: 19/504657/FULL | Change of use of auto showroom and workshop (Sui Generis) to a banqueting hall, including food processing and distribution (Class D2 and B2), including the creation of a mezzanine floor and alterations to fenestration. (Resubmission of 19/503293/FULL) | Car Showroom London Road Upchurch Sittingbourne Kent ME9 7PD

Cllr Harvey reported the application had been refused on 14 February 2020.

Ref: 18/505060/ADJ (Alternative reference: 18/504836/EIOUT) Address: Binbury Park, Detling Hill, Detling, Maidstone, Kent

Proposal: Adjoining Authority Consultation from Maidstone Borough Council for Outline application (with all matters reserved apart from access) for the erection of up to 1,750 dwellings including affordable housing, 46,000 sq.m of commercial space, a hotel, a local centre, a new primary school, a park and ride facility, strategic highways improvements including new Kent Showground access/egress, accesses/roads including a new bridleway bridge, parking, associated open space, landscaping, services, and Sustainable Drainage Systems. In addition the proposals include a publicly-accessible country park including the Binbury Motte and Bailey Castle Scheduled Ancient Monument.

Cllr Harvey reported that nothing has happened on this application.

Cllr Harvey said there has been an update regarding Appin's proposed housing development near Bobbing, this has come from the developer's professional consultation company.

Cllr Haigh thanked Cllr Harvey for his report.

7. PAVILION AND RECREATION AREA

Cllr Jackson informed Members that, following a report from the Community Warden regarding the ball court lights being left on late, the Pavilion Caretaker has checked the lights. The timer is correct and, because the gate has been locked, the lights have been turned off.

Cllr Jackson reported the litter picker is now leaving bags of rubbish at the village hall as they were not being collected since the track gate has been locked. The grass cutters have been. Cllr Layer said that having reported the dog bin being full to the Clerk, it has now been emptied. Cllr Harvey said a local ecologist has contacted the Council about helping in the church yard, they might also be interested in helping with the community woodland.

ACTION: Clerk to inform resident that the Chair and Cllr Layer will meet them at the church yard and Cllr Harvey and Cllr Layer will meet them at the community woodland when the restrictions have been lifted.

Cllr Layer asked for an update on the slow worms for the Recreation ground.

The Clerk said that she has not been informed about when they will be released and the ecologist has requested that the area be enhanced for the reptiles with hibernacula and wildflower planting. This could be purchased with the Environment Grant from Swale Borough Council.

Cllr Morgan joined the meeting.

8. NOTICE BOARD

Cllr Harvey said it is recommended the air quality reader be stationed near the bollard. The monitor could be placed at the back of the area next to the surgery windows. Swale Borough Council will pay to move the defibrillator from one side of the surgery to the other. There are no problems moving the bin or the planter. The notice board needs to be moved along the wall nearer to the pavement and this will need permission from Mings.

ACTION: Cllr Morgan to speak with the proprietor of Mings.

Cllr Haigh thanked Swale Borough Council for paying for the defibrillator to be moved.

Cllr Harvey said it is hoped to install the new meter while the road works are being carried out. There needs to be a nominal budget to move the notice board.

Cllr Haigh **PROPOSED** to set a budget of £100 to move the notice board; **SECONDED** by Cllr Harvey; **AGREED UNANIMOUSLY**.

9. FINANCE

Cheque list: to consider invoices and if appropriate make a *proposal* for payment

Cllr Haigh said the subscription to the Kent Association of Local Councils is due.

It was **AGREED UNANIMOUSLY** to continue with the subscription to KALC.

Cllr Harvey said the subscription for CPRE is also due, CPRE are looking at giving support regarding the proposed development at the land rear of Eden Meadow.

It was **AGREED UNANIMOUSLY** to continue with the subscription to CPRE.

Cllr Haigh said that last month it had been resolved to transfer all funds, save £5,000 from the NatWest accounts to Unity Trust. Unity Trust only need £500 to open an account.

It was **AGREED UNANIMOUSLY** to transfer £29,000 to the Unity Trust Bank.

Chq no	Payee	Reason	Amount
3108	KALC	Subscription	£882.67
3109	Information Commissioner.	Data protection fee	£40.00

3110	DCK Accounting Solutions	Year-end fees and Payroll fees April	£75.60
3111	Mr R Malone	Litter Picking Recreation Ground Litter Picking (April)	189.00 270.00 Total
			£459.00
3112	Mr MJ Marshall	Cemetery and Churchyard maintenance April 2020	£550.00
3113	Mr S Harvey	Parish Basic Allowance	£208.88
3114	Mrs E Jackson	Parish Basic Allowance	£208.88
3115	Mr E Layer	Parish Basic Allowance	£208.88
3116	Mr A Mould	Parish Basic Allowance	£246.28
3117	Mrs W Licence	Salary and expenses	£752.22
3118	HMRC	PAYE & NI	£176.40
3119	CPRE	Subscription	£36.00
3120	Business Stream	Burial Ground water supplies	£41.32
3121	Newington Parish Council	Deposit to open Unity Trust account	£29,000.00

Cllr Haigh **PROPOSED** the signing of the cheques; **SECONDED** by Cllr Godmon: **AGREED UNANIMOUSLY.**

Cllr Haigh thanked the Clerk for circulating the invoices and sending the cheques to Cllr Godmon in time for the meeting.

ii. Any other finance matter

Payments

Date	Payee	Reason	
17.03.20	Haven Power	Lighting	218.97
18.02.20	Haven Power	Lighting	236.65
24.03.20	NEST	Pension	£120.69

Receipts

Payee	Reason	
Nationwide Building Society	Interest	£296.08
Coop Funeralcare	Cemetery fees	£2,860.00
John Weir Funeral Directors	Cemetery fees	£520.00
Swans	Community Gym Room Hire	£30.00

NatWest Business Reserve account:- (03.04.20) £37,539.81

NatWest Current account:- (03.04.20) £500.00

Nationwide Savings Account:- (31.03.20) £45,722.80

10. CHURCHYARD AND CEMETERY

Cllr Layer informed Members that there had been report that the cemetery tap had been broken and the stop cock had been turned off. This was not quite the case, there is a part missing and a new tap is needed.

Cllr Haigh **PROPOSED** that an equivalent tap is purchased; **SECONDED** by Cllr Jackson; **AGREED UNANIMOUSLY**.

11. HIGHWAYS

Cllr Haigh said a resident has raised concern regarding HGVs using the lanes and has asked if the Parish Council could start a Lorry Watch.

Cllr Haigh **PROPOSED** that the Parish Council sign up to KCC Lorry Watch; **SECONDED** by Cllr Jackson: **AGREED UNANIMOUSLY**.

ACTION: Cllr Haigh to research.

12. STREET LIGHTING

Cllr Haigh reported that the street lights in Playstool Close were checked and found to be working. Cllr Haigh thanked Cllr Morgan for checking the lights.

13. VILLAGE VOICE

Cllr Haigh said the draft Village Voice looks very good and very engaging.

Cllr Mould said there will be an article from KCCllr Whiting and if the Parish Council can obtain hand sanitiser this can be included. The Zoom Full Council meetings can be publicised. Will there be Amenities Committee meetings?

Cllr Haigh said residents will have to contact the Clerk for login details.

Cllr Jackson said it should be possible to deal with matters at Full Council, there is not enough business to warrant separate meetings.

14. REPORTS FROM MEMBERS

There were none.

15. CORRESPONDENCE

1. 01.04.20- Net magazine non-delivery
2. 03.04.20- KCCllr Whiting: Key Street Roundabout
3. 03.04.20 KCCllr Whiting monthly report
4. 03.04.20- Kent Police: Cyber scams
5. 07.04.20- KALC Newsletter
6. 08.04.20- Offer to help with churchyard wildlife area
7. 13.04.20- Electric fence at Mote Cottage
8. 14.04.20-KCC Highways: Start of Works Notification for High Street, Newington
9. 16.04.20- Kent and Medway CCG Community Bulletin
10. 20.04.20- KALC Chief Executive Newsletter
11. 20.04.20- Police & Crime Commissioner newsletter.
12. 27.04.20- resident concern regarding HGVs using country lanes
13. 27.04.20- Message from Helen Whately MP

Cllr Haigh said PCSO Cork has investigated the resident's concern regarding electric fence at Mote Cottage.

ACTION: Clerk to inform resident the matter has been discussed and also raised by the County Councillor.

ITEM 12 -ACTION: Clerk to inform the resident that it is looking into the Lorry Watch scheme.

16. ANY OTHER BUSINESS

No other matters were raised.

Date of next meeting: Tuesday 26 May 2020 at 7pm

There being no further business, the meeting closed at 8.08pm

Signed as a true record of the meeting:

Chair

Date: 26 May 2020