



Parish

Council

To Parish Councillors, members of the public and press.

Members are hereby summoned and notice is given that the **Annual Meeting of the Parish Council** will be held remotely on **Tuesday 26 May 2020** at **7pm** when it is proposed to transact the following business:

1. ELECTION OF CHAIRMAN

To elect a Chairman and receive their Declaration of Office

2. ELECTION OF VICE CHAIRMAN

To elect a Vice Chairman and receive their Declaration of Office

3. APOLOGIES FOR ABSENCE

To receive and accept apologies for absence

4. DECLARATIONS OF INTEREST

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Newington Parish Council Code of Conduct for Members and by the Localism Act 2011.

5. TO APPOINT COMMITTEES, COMMITTEE CHAIRMAN AND VICE CHAIRMAN

6. TO APPOINT REPRESENTATIVES TO EXTERNAL BODIES

i. To confirm - Representatives at KALC Swale Committee Meetings

ii. To confirm and update - Councillors areas of Interest

7. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 28 APRIL 2020

To consider the minutes of the meetings and if in order sign as a true record

8. MATTERS ARISING FROM THE MINUTES

9. PUBLIC QUESTION TIME

This is a concessionary short session and will be limited to ten minutes. Five minutes per person will be allowed initially and only if time permits will further comments be heard.

10. VISITORS

i. Borough Councillors

ii. County Councillor

11. PLANNING

i. To receive an update

ii. Ref: 20/501742/FULL

Address: 3 Red Robin Cottages Callaways Lane Newington Sittingbourne Kent

Proposal: Demolition of existing bathroom and erection of a front porch and a part single storey, part two storey rear extension, to form dining room and bedroom. Internal alterations to form family bathroom (resubmission of 19/505848/FULL).

iii. Ref: 20/501937/FULL

Address: Basket Weavers Cottage Hidden Mews High Street Newington Kent ME9 7FD

Proposal: Erection of first floor side extension.

12. AMENITIES COMMITTEE

i. To receive an update

ii. Facilities Management Annual Risk Assessment

iii. Play Area project

13. VILLAGE VOICE AND MEDIA

To receive an update

14. FINANCE

i. Cheque list: to consider invoices for payment

ii. Insurance renewal

iii. To consider electricity renewal

iv. Virtual meetings via Zoom

v. Any other finance matter received by 26 May 2020

15. CHURCHYARD AND CEMETERY

- i. To receive an update of the Churchyard and Cemetery
- ii. Annual Risk Assessment
- iii. To consider quotations for removal of ash tree branch in the church yard
- iv. To consider permitting contractor to store equipment in the Cemetery shed

16. HIGHWAYS

To receive an update of roads and pavements

17. STREET LIGHTING

To receive an update

18. REPORTS FROM MEMBERS

To receive reports from Members on KALC; Village Hall, School Governor; Meetings.

19. CORRESPONDENCE

20. ANY OTHER BUSINESS– This for information only and no decision can be made on items raised.

Date of next meeting: Tuesday 30 June 2020

Wendy Licence

Clerk to Newington Parish Council

Date: 20 May 2020

Please contact the Clerk for login details for this meeting

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.